



MENTOR AGREEMENT

Name: _____

Date: _____

By choosing to participate in the GoodGuides Mentoring Program, I agree to:

- Familiarize myself with the information provided in the GoodGuides Mentor Handbook and to comply with all program policies and procedures. I acknowledge the receipt of the handbook and understand that policies and/or procedures may change from time to time and that I will be notified of any changes that are relevant to me. I further understand that this does not represent a contract with Goodwill GoodGuides or any of its employees.
- Follow all rules and guidelines as outlined by the GoodGuides Program Manager (PM), mentor training, and this agreement.
- Be flexible and provide the necessary support and advice to help my mentee succeed.
- Make a one-year commitment to being matched with my mentee.
- Meet at least four hours per month with my mentee.
- Make at least weekly contact with my mentee.
- For peer mentors who are 16 and 17, obtain parent/guardian permission for all meeting times at least three days in advance, if possible.
- Be on time for scheduled meetings or call my mentee at least 24 hours beforehand if I am unable to make a meeting.
- Submit monthly meeting times and activities to the GoodGuides PM and/or Master Mentor (MM).
- Regularly and openly communicate with the GoodGuides PM and/or MM as requested.
- Inform the GoodGuides PM or MM of any difficulties or areas of concern that may arise in the relationship.
- Keep any information that my mentee tells me confidential except as may cause him or others harm.
- Never be in the presence of my mentee when I have or am consuming alcohol, tobacco, or controlled substances
- Participate in the closure process.
- Notify the GoodGuides PM and/or MM if I have any changes in address, phone number, or employment status.
- Attend in-service mentor training sessions at least three times per year.

_____ (please initial) I understand that upon match closure, future contact with my mentee is beyond the scope of the GoodGuides Mentoring Program and may happen only by the mutual consent of the mentor, the mentee, and parent/guardian.

I agree to follow all the above stipulations of this program as well as any other conditions as instructed by the GoodGuides PM at this time or in the future.

(Signature)

(Date)