



TRANSCRIPT REQUEST

Student's Name LAST FIRST MIDDLE

Other names used while attending:

Student ID#: Social Security Number

Student's Address

City, State/Zip

Phone Number () Email Address

Goodwill Site Attended: 3400 Tulane Avenue 2740 Canal Street

I attended Goodwill Technical College from: (Sem/Year) to: (Sem/Year)

How many copies of your official transcript are you requesting?

I am currently enrolled at GTC I am not currently enrolled at GTC

Please check one - \$5.00 per copy (check or money order only).

- Normal processing mailed (3-5 business days)
After the final grading period of the current semester
After my diploma/certificate is awarded this semester

NOTE: Currently enrolled students who request transcripts during the final grading period will have their requests processed after final grades are posted.

Mail transcript to: (please print)

Four horizontal lines for mailing address

Your signature below authorizes your transcript to be released and is required to process this request.

Student Signature Date

OFFICE USE ONLY

Processed by: Date Mailed on: