



GOODWILL TECHNICAL

COLLEGE

Online Student Orientation



Our Missions



Goodwill Industries of Southeastern Louisiana, Inc. offers opportunities to people with disabilities or other barriers to improve their economic self-sufficiency through training, education, support services and employment.



Goodwill Technical College offers quality occupational education in a supportive environment that prepares students for competitive employment.

COVID-19 Updates

- Face masks are mandatory and must always be worn within the building
- Social distancing (maintaining 6 feet of physical distance) will be enforced for the safety of all students, staff and faculty
- Please follow all guidelines and signs around the building
- Please try to minimize the number of people in the restroom at a time
- All desks are separated 6 feet apart; please do not rearrange seating



Faculty, Staff & Administrators

- Jada Boudoin, Director of Student Affairs
- James Conrad, Instructor, General Education
- Triste Cosse', Career Specialist
- Shaleska Julian, Hospitality Lead Instructor
- Scottie LeBlanc, Vice President of Mission Services
- Eva Morgan, Administrative Assistant
- Renee Gill-Pratt, Director of Engagement and Outreach
- Kristel Shelton, Financial Aid/ Account Manager
- Juaniece Smith, College Counselor
- Vanessa Sumler, Medical Billing & Coding & Medical Office Administrative Assistant Lead Instructor
- LeShay Taylor, Enrollment Manager
- Kiedra Williams, Chief Academic Officer

Student IDs

- Student ID pictures will be taken the first day/week of the semester by a college staff member
- Student IDs will only grant you access to certain areas of the building during certain times
- Student IDs must always be worn while on campus
- Students may use IDs to enter the building through the parking garage walk-in gate



Student Parking

- Student parking is available behind the building and against the side of the GTC building in Liberty Bank parking lot.
- Students are prohibited from parking in the parking garage under the building and in any other parking spaces in Liberty Bank parking lot.
- Please ensure if you request a parking pass that it is visible in the front windshield of your car.

Programs

- Medical Billing & Coding (MBC)
- Medical Office Administrative Assistant (MOAA)
- Skills, Tasks and Results Training (START)

FINANCIAL INFORMATION

Tuition and Fees

CREDIT HOURS	TUITION	STUDENT SERVICES FEE	ACADEMIC EXCELLENCE FEE	TOTAL TUITION & FEES
1	\$167	\$6.00	\$6.00	\$179
2	\$334	\$12.00	\$12.00	\$358
3	\$501	\$18.00	\$18.00	\$537
4	\$668	\$24.00	\$24.00	\$716
5	\$835	\$30.00	\$30.00	\$895
6	\$1,002	\$36.00	\$36.00	\$1,074
7	\$1,169	\$42.00	\$42.00	\$1,253
8	\$1,336	\$48.00	\$48.00	\$1,432
9	\$1,503	\$54.00	\$54.00	\$1,611
10	\$1,670	\$60.00	\$60.00	\$1,790
11	\$1,837	\$66.00	\$66.00	\$1,969
12	\$2,004	\$72.00	\$72.00	\$2,148
13	\$2,171	\$72.00	\$72.00	\$2,315
14	\$2,338	\$72.00	\$72.00	\$2,482
15	\$2,505	\$72.00	\$72.00	\$2,649
16	\$2,672	\$72.00	\$72.00	\$2,816
17	\$2,839	\$72.00	\$72.00	\$2,983
18	\$3,006	\$72.00	\$72.00	\$3,150

Tuition and registration fees cap at 18 credit hours. Student Services and Academic Excellence fees cap at 12 credit hours.

Tuition and Fees

Academic Excellence Fee:

The academic excellence fee promotes academic excellence at the College by enhancing institutional programs. The fee is charged at \$6 per credit hour, not to exceed \$72.

Student Services Fee:

The student services fee covers services that benefit the student and are complementary to, but not part of, instructional programs. The fee is currently charged at \$6 per credit hour. Not to exceed \$72 per semester.



POLICY OVERVIEW

- College Catalog
- Student Handbook

ACADEMIC POLICIES

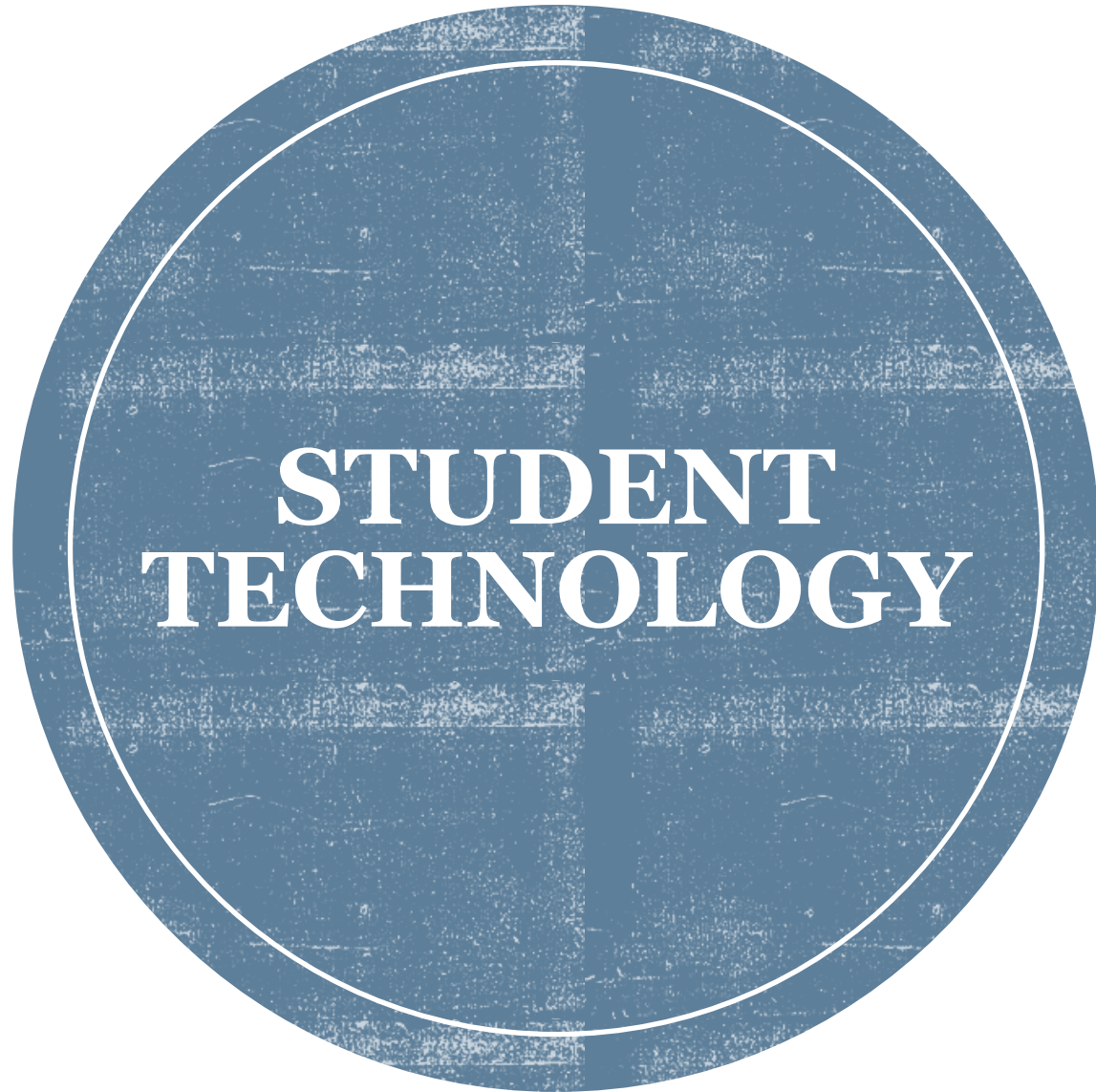
- Academic Calendar
- Refunds
- Drop/Add and Withdraw Period
- Academic Appeals



STUDENT AFFAIRS POLICIES

- Student Code of Conduct
- Academic Honesty
- Appearance
- Attendance
- Disciplinary Appeals
- Student Grievance Policy

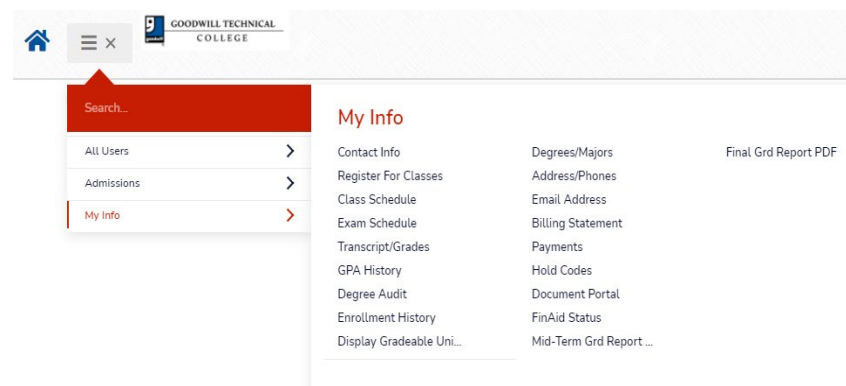




- Campus Café'
(Student Information System)
- Canvas
- Cengage

Campus Café' (Student Information System)

- Your login was provided via email when you applied to the college
- Once logged into the portal you can register for courses, view class schedule & grades, make payments, view fee bill, view degree audit, unofficial transcript, & many more options.



- Click the link below to login to the portal:
- <https://gwl-web.scansoftware.com/cafeweb/login>

CANVAS

- Your instructor will send a link to the email address on file inviting you to join the Canvas course you are enrolled in.
- Click the link and follow the instructions.
- View the video below for an overview of Canvas. Your instructor will provide more details in class.
- <https://www.youtube.com/watch?v=AXAAt5IATVI>

Cengage

- Cengage allows access to the electronic format of majority of the books used in the classroom.
- A keyless code option is live within Canvas.
- Please note that some of the books are not on Cengage. It will be the responsible of the student to purchase books not covered under the key code.
- A book list will be emailed with specifics prior to the semester beginning.
- [https://www.cengage.com/coursepages/Goodwill Tech Cengage Student Resources](https://www.cengage.com/coursepages/Goodwill_Tech_Cengage_Student_Resources)

Job Placement Form

- Please complete the attached form via JotForm if you are currently working.
- <https://form.jotform.com/212785888153065>

Accredited by: Council On Occupational Education

Goodwill Technical College (GTC)

- Is accredited by the Commission of the Council on Occupational Education and is entitled to the recognition and privileges resulting therefrom. The accreditation denotes that an institution has undergone an extensive self-study and team review process and has been judged by the Commission as meeting its Standards and Conditions for accreditation..
- **Why is this important?:** Accreditation is a status granted to an educational institution or program that has been found to meet or exceed stated criteria of educational quality and student achievement. Accreditation by COE is viewed as a nationally-honored seal of excellence for occupational education institutions such as Goodwill Technical College and denotes honesty and integrity. Accreditation ensures academic quality. Additionally, being accredited by COE allows credit you've earned at GTC to be transferable to other COE accredited institutions.

Next Steps

- Please complete the orientation quiz under New Student Orientation.

<https://form.jotform.com/202244232215137>

Thank you for choosing Goodwill Technical College.